



# HOUSTON COUNTY

304 South Marshall Street  
Caledonia, MN 55921  
TEL (507) 725-5815

Commissioners:  
District 1  
Cindy Wright  
District 2  
Eric Johnson  
District 3  
Kurt Zehnder  
District 4  
Bob Schuldt  
District 5  
Greg Myhre

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## HOUSTON COUNTY BOARD OF COMMISSIONERS BOARD MEETING

9:00, May 19, 2026 County Board Room 222, Historic Courthouse

### AGENDA

#### CALL TO ORDER

#### PLEDGE OF ALLEGIANCE

#### APPROVE AGENDA

#### APPROVE PREVIOUS MINUTES -Board Meeting May 5, 2026

#### PUBLIC COMMENT

#### APPOINTMENTS

None.

#### CONSENT AGENDA

(Routine business items enacted by one unanimous motion. Commissioners may request moving items on the consent agenda to the Action Item list (prior to the full agenda being approved) if they desire discussion before taking action.)

- 1) Hire Shawn Nisbit as a 67-day temporary/casual Drop Site Supervisor, at a pay rate of \$17.50 per hour effective immediately. (Parker)
- 2) Hire Lexis Thorson as a 67-day temporary Social Worker (C41- Step 1) effective immediately. (Parker)
- 3) Review and approve payments. (Page 7, Lapham)

#### ACTION ITEMS

- 1) Consider approving Courtesy Car Agreement. (Page 8, Pogodzinski)
- 2) Consider approval of Boulevard Tree Policy & Permit. A permit fee will need to be determined. (Page 8, Pogodzinski)
- 3) Consider approving contract price adjustment for liquid chloride. (Page 8, Pogodzinski)

- a. State contracts include a fuel escalation clause for when rack fuel prices increase more than 15%
  - b. Base Fuel Index (BFI) was 339.96 on bid date. Average MN index price the week of May 4<sup>th</sup> was 421.51, an increase of 24% over the last 6 weeks
  - c. Liquid calcium chloride supplier charging \$0.08 per gallon fuel surcharge on all future deliveries
  - d. Contractor is requesting County to consider a contract price adjustment due to supply surcharge costs out of their control.
- 4) Consider approval of quote from Winona Controls to replace two boilers at the Woodland Building. (The current boilers are at least 30 years old and are in poor condition, 2026 budget included \$20,000 for replacement of these boilers). (Page 8, Pogodzinski)
  - 5) Consider appointing Sarah Wiste Schmidt to complete an open partial term on the committee. The term would be from the date of appointment through 12/31/2026. (Page 24, Dierks)
  - 6) Consider accepting donations for Tessmer Farm Safety Day. (Page 25, Burrichter)
  - 7) Consider accepting the resignation of Jason Kraft from the Root River Trail Extension – Citizens Exploratory Committee and appointing Honor DiDonato to serve on the Committee on behalf of Houston County. (Page 27, Wagner)
  - 8) Accept Auxiliary Post 6801 donation of \$225.00 to the Veteran Services Office to use for any veteran’s needs. (Thoen)
  - 9) Accept Auxiliary Post 6801 donation of \$200.00 to the Veteran Services Office to use for any veteran’s needs. (Thoen)
  - 10) Consider approving the Houston County Snowmobile Club Resolutions authorizing County Sponsorship for the financial and technical assistance from the DNR in accordance with laws, rules and regulations governing said assistance for the 2026-2027 snowmobile season. (Page 26, Heberlein)
    - a. Resolution No. 26-12 La Crescent Snowmobile Club
    - b. Resolution No. 26-13 Caledonia Sno-Gophers Snowmobile Club
    - c. Resolution No. 26-14 Houston Money Creek Snowriders Snowmobile Club
    - d. Resolution No. 26-15 Viking Ridge Riders Snowmobile Club

**DISCUSSION ITEMS**

- 1) Discuss Peddler Ordinance (13) to be updated in near future (Heberlein)
  - Changes include:
    - a. Fee structure
    - b. New requirement for Peddler/Transient Merchant to give bond to the county.
    - c. The license period has changed from a 30-day license to a 1-year license.
- 2) Coordinator Updates
- 3) Board Updates (Board Chairman)
- 4) Commissioner Reports and Comments

**CLOSING PUBLIC COMMENT**

**ADJOURN**

**REMINDERS**

The Board of Adjustment and Planning Commission typically meet on the 4<sup>th</sup> Thursday each month at 5:00 pm in the County Board Room 222. (Meetings only occur if an applicant requests a hearing.)

Agendas are posted on the County website one week prior to meetings. Meetings may be moved to another week if the regular meeting date falls on a holiday. Agendas and schedules can be found on the Houston County website at: <https://www.co.houston.mn.us/public-meetings/>)